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AUG 2 7 2003

GROUP 3600

MEMORANDUM FOR:

SAE, Tech Center 3600

FROM:

Frank Lebron

Receipt Accounting Division

DATE:

08/04/03

SUBJECT:

Unpaid Check Listing

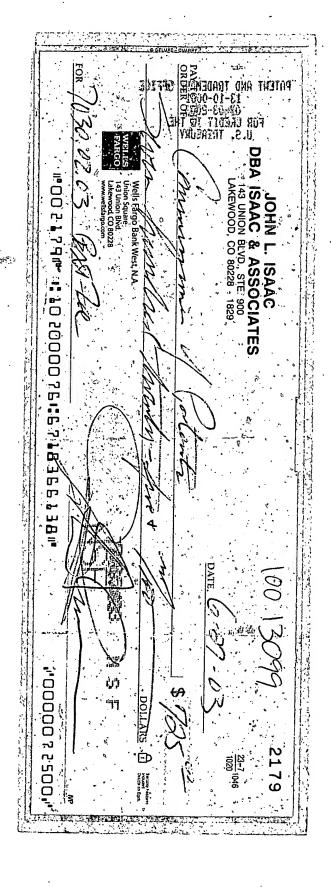
Attached is a photocopy of a check which was returned "Unpaid" to the Office of Finance on the above date. Referring to PALM, it was determined that your area was to be notified about the check that was returned.

A copy of the RAM screen printout for the returned check is attached to this memo. Please place this memo in the application file to show the fees that were backed out of the financial system.

Please review the file to determine if any charge authorization request letters giving the Office authorization to charge any additional fees to an applicant's deposit account are present. An additional \$50.00 processing fee will be charged for any unpaid check.

If a charge authorization is not present in the file, please take the appropriate action in notifying the applicant of the status of the application. For any further information, please feel free to contact me on (703) 305-4231.

	Fee	•		
File Serial No.	Code	Check No.	Date of Check	Amount of Check
10/013099	2254	2179	06/27/03	\$725.00





Name/Number: 10013099 Total Records Found: 5

Start Date: Any Date End Date: Any Date

Accounting Date	Sequence Num.	Tran Type	Fee Code	Fee Amount Mailroom Date	Payment Method
12/17/2001	00000057	<u>1</u>	<u>201</u>	\$370.00 12/06/2001	CK
12/17/2001	00000058	<u>1</u>	<u> 202</u>	\$42.00 12/06/2001	CK
12/17/2001	00000059	<u>1</u>	<u>203</u>	\$144.00 12/06/2001	CK
07/03/2003	00000015	<u>1</u>	<u>2254</u>	\$725.00 06/27/2003	CK
07/24/2003	00000006	<u>7</u>	<u>2254</u>	-\$725.00 06/27/2003	OP ·